

JENNIE MOLLIKA, MPA

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SUMMARY OF QUALIFICATIONS

Independent Consultant with more than a dozen years of creative and impactful leadership experience in the Bay Area nonprofit and philanthropic sectors and a consulting practice providing expertise in:

- Grant-writing and design
- Fundraising strategy
- Program development
- Strategic and annual planning
- Research and analysis
- Funding partnership development
- Performance outcomes measurement and evaluation
- Nonprofit capacity assessment and capacity-building
- Theory of change and logic model development
- Grantmaking strategy
- Collaborative facilitation
- Teaching and training

Knowledgeable of best practice models, trends and innovations in:

- Workforce development
- Community college education
- K-12 education
- Early childhood education
- Youth development
- Asset development
- Refugee and immigrant services
- Healthcare and healthy communities
- Affordable housing

PROFESSIONAL EXPERIENCE

Jewish Vocational Service (JVS), San Francisco, CA

Director of Planning and Program Development (2009-2012)

JVS is a \$7 million non-profit organization providing job search assistance and vocational skills training to San Francisco, Peninsula and East Bay adults and young people.

- Guided youth and adult workforce program and fund development efforts in partnership with local Workforce Investment Boards, community colleges, employees, labor organizations and non-profits
- Redesigned comprehensive performance measurement and evaluation system, including outcome metrics, Salesforce dashboards, and quarterly and annual data analysis and review
- Facilitated JVS' Performance Outcomes Committee, comprised of professionals in the public, non-profit and philanthropic sectors, to advise the agency's use of data to inform organizational development
- Led extensive annual and strategic planning processes, engaging the Board of Directors, Executive Management Team, staff, clients and external stakeholders and developing final plans
- Managed foundation and corporate fundraising and maintained grantmaker relationships; supervised staff person responsible for grantwriting and reporting; developed grant and program budgets
- Represented JVS at speaking events on topics of program innovation and outcomes measurement
- Served on agency's five-member Executive Management Team

Annie E. Casey Foundation, Making Connections Oakland Initiative, Oakland, CA

Senior Project Manager (2005-2009)

Making Connections Oakland was a 10-year, \$10+million philanthropic initiative focused on community change in the diverse San Antonio neighborhood of Oakland.

- Managed annual Education and Asset Development grant portfolios: solicited grant proposals, made funding recommendations, and monitored grant performance
- Influenced the alignment of public policies and funding streams with Foundation investment priorities
- Provided start-up technical assistance, resulting in development of new non-profit organizations, family resource centers, and a \$9.5 million fund for affordable housing development
- Wrote annual plans, funding requests and reports to the Casey Foundation on behalf of local initiative
- Conducted capacity-building activities for public and non-profit service providers, addressing best practices, fundraising, organizational improvement and performance management

- Led strategic and action planning for working groups of diverse community members
- Engaged partners – non-profit, public, private, philanthropic and intermediary – and supported development of collaborative projects
- Managed consultants for training, research, data management and evaluation
- Oversaw maintenance of foundation’s performance tracking database of initiative-sponsored projects
- Represented the foundation initiative at speaking engagements and on coalitions and funder bodies
- Served as liaison to Casey Foundation’s Technical Assistance Resource Center and national intermediaries

Lao Family Community Development, Inc., Oakland and San Pablo, CA

Associate Director (1999-2005)

Lao Family Community Development is a multi-service center providing employment, asset-building, housing and education services to East Bay and Sacramento immigrants and refugees from Asia, Africa and Latin America.

- Researched and wrote over 260 grant proposals to more than double agency budget to \$2+ million
- Developed and launched innovative programs, including Southeast Asian youth leadership development programs, school-based afterschool academic and enrichment program, Mien family literacy program, Multilingual Homeownership Center, and public benefits outreach initiatives.
- Managed selected service programs, including staff hiring and supervision, annual workplan development, performance monitoring, budget management, evaluation and program improvement
- Cultivated relationships with and ensured accountability to funders, including oversight of grant reporting
- Represented agency on governing bodies and coalitions
- Provided training to subgrantees on federal grant requirements and programmatic content

Job Counselor/English-as-a-Second-Language Instructor (1998-1999)

Volunteers in Asia, Laos and Vietnam

English Instructor (1994-1998)

Eden Housing, Inc., Hayward, CA

Associate Housing Developer (1992-1994)

EDUCATION

Master of Public Administration. California State University, East Bay. Concentration in Nonprofit Administration and Administration of the Metropolitan Region.

Bachelor of Arts, French, *summa cum laude*. Certificate in African Studies. Amherst College. One year of coursework at Universite Cheikh Anta Diop, Dakar, Senegal.

AFFILIATIONS

Volunteers in Asia. Board Member, 2008-Present. Chair, HR Committee, 2010-Present. Volunteer, 1994-1998.

Refugee Transitions, Oakland. Refugee resettlement volunteer tutor/coach, 2008-Present.

LeaderSpring Fellowship. Alumni Committee, 2007-Present. Fellow, 2004-2006.

Florence Crittenton Services, San Francisco. Program Committee Member, 2010-2011.

The English Center, Oakland. Board Member, 2008-2009.

Central City East Oakland Redevelopment Project Area Committee (PAC). Board Member/Alternate, 2002-2009.

Friends of Hue Foundation. Vietnamese-American charitable foundation. Board Member, 2001-2006.

East Bay Asian Local Development Corporation (EBALDC), Oakland. Board Member, 2002-2005.

Lao Park Apartments, San Pablo. Affordable multifamily housing. Board Member, 1999-2005.

Oakland’s Citywide Community Land Trust (OCCLT). Founding Board Member, 2002-2004.

Community Development District Board, Oakland, District 2. Board Member, 2000-2001

San Antonio/Eastlake Neighborhood Council, Oakland. Steering Committee Member, 1999-2000.

PERSONAL

Ability in French, Wolof, Lao, and Vietnamese languages. Dedicated interest in West African and Afro-Caribbean dance, violin and creative writing. Member, Sarabande Baroque Ensemble, 1998-Present. Graduate of Oakland public schools.